

# **ARMA- MILWAUKEE CHAPTER BOARD**

## **Meeting Minutes**

January 8, 2018

### **I. Call to order**

Donald Force called to order the regular meeting of the ARMA-Milwaukee Chapter Board at 1:00 p.m. on December 8, 2018 via conference call.

### **II. Roll call**

The following persons were present: Donald Force, Ben O'Donnell, Maggie Elice Turner, Christine Matthies, Richard Gureski, (absent) Pamela Bartoli

### **III. Open issues**

- a) Approval of meeting minutes from the December 4, 2017 meeting held until the February meeting due to a clerical error in distribution of minutes for review
- b) Membership- 47 as of November 2017
- c) Treasurer's Report - \$8,353.54

### **IV. Business**

- a) Educational Sessions Update
  - January 25 ARMA/AIIM meeting at Italian Community Center  
Email to members will be sent with more information on the speaker line up (TAB, Konika Minolta, AIIM) later this week  
Unanimous vote to donate at least \$250 to Varsity charity final donation depends on proceeds from the event after expenses  
Chris sent email announcement to AIIM for distribution
  - February 20<sup>th</sup>  
Breakfast meeting set at new Northwestern Mutual office tower  
2 to 3 person panel discussion for variety of information  
governance topics  
Options for parking need to be explored
  - March Special Business meeting  
Early stages of development  
Held sometimes after the joint Madison session
  - Spring Seminar  
Working towards a theme with a keynote speaker and two separate tracks for attendees (intro vs advanced topics)

- Year-end Meeting
  - Potential to recruiting people to join the chapter
  
- b) Member of the Year
  - Donald queried past Board members when the award was given and found out that the formal process through ARMA was used
  - The process and related documents for the award should be reviewed w/ deadline in mind
  
- c) New ARMA International Website
  - Maggie to send email to chapter members to draw their attention to the local chapter features
  - Features on the ARMA site will augment our website – armamilwaukee.org will be used for official business
  
- d) Next Meeting
  - Thursday , January 18, 2018 4:00 pm (TGI Fridays)- Open Discussion

**V. Adjournment**

Donald Force adjourned the meeting at 1:40 p.m.

Minutes submitted by: Maggie Elice Turner, Secretary

Minutes approved by: \_\_\_\_\_