

ARMA- MILWAUKEE CHAPTER BOARD

Meeting Minutes

November 3, 2016

I. Call to order

Donald Force called to order the regular meeting of the ARMA-Milwaukee Chapter Board at 7:36 a.m. on November 3, 2016 via conference call.

II. Roll call

The following persons were present: Herb Foster, Pamela Bartoli, Donald Force, Ben O'Donnell, Elizabeth Vera, Maggie Elice Turner, Christine Matthies, Arlyce Vogel

III. Open issues

a) Treasurer's Report

Checking	\$3,582.85
CD	\$5,313.11
Total	\$8,895.96

IV. New business

a) Programs

- No last minute issues regarding Nov 15th meeting with Gordon Hoke
- March 29, 2017 meeting- Joseph Suster approved to be speaker – location TBD
- Spring Seminar – 4 possible speakers

b) Membership

- 51 as of September 2016

c) Website

- Motion was made and passed to move from SharePoint to WordPress website starting in 2017.
- Cost of the new website will be \$2.99/ month billed yearly. Need to investigate payment options such as debit card
- Final edits, review and suggestions to be completed between November break and next meeting in January.
- Arlyce volunteered to give a website a thorough review of all content and links

- Meeting announcement on January 2nd will have link to new registration.
- Registration for January meeting will be on new site, but will keep the SharePoint site active to re-direct users to new site.

d) Next Meeting

- December 1, 2016 (conference call)

V. Adjournment

Donald Force adjourned the meeting at 8:03 a.m.

Minutes submitted by: Maggie Elice Turner, Secretary

Minutes approved by: _____